



TIME SHEET - Driver Hire Kingston

NAME _____

Sunday Month Year

W/E _____ _____ _____

Driver Hire KINGSTON
Tel: 0208 487 0122 Fax: 0208 487 0246
email:kingston@driver-hire.co.uk

Time Sheets must reach this office SIGNED by the client by 9.00am Monday for work performed the previous week. Failure to do this may result in late payment of wages

							Expenses		Client/Company Information	
Day	Time	Breaks		Time	Total Hours Worked	Type of Work	Expense		Client/Company	Print Name
		From	To				Finish	£		P
Mon							-		Client/Company	Print Name
							-	Signature		Signature
Tues							-		Client/Company	Print Name
							-	Signature		Signature
Wed							-		Client/Company	Print Name
							-	Signature		Signature
Thurs							-		Client/Company	Print Name
							-	Signature		Signature
Fri							-		Client/Company	Print Name
							-	Signature		Signature
Sat							-		Client/Company	Print Name
							-	Signature		Signature
Sun							-		Client/Company	Print Name
							-	Signature		Signature

Assignee Declaration - This is a legal requirement

I understand that, in accordance with the Working Time Regulations 1998, I am not obliged to work in excess of 48 hours per week averaged over a defined reference period.

In making this claim for overtime/extended hours I accept and agree that my average working time may exceed 48 hours as defined and calculated in accordance with the Working Time Regulations 1998. I also understand that if I have provided services or been asked to provide services to a client, other than as recorded on this or any other Driver Hire timesheet, I agree to inform Driver Hire at the earliest opportunity and, in any event, no later than when I submit this time-sheet

Please sign every week. **Candidate Signature:** _____ **Date:** _____